



UNDER SECRETARY OF DEFENSE
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COMPTROLLER

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
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UNDER SECRETARIES OF DEFENSE
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DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES
PROGRAM DIRECTOR, DEFENSE TRAVEL SYSTEM

SUBJECT: Implementation of Changes to the Department of Defense (DoD) Travel Card
Policies to Reduce Delinquency Rates

Since the inception of the current travel charge card task order, delinquency rates for individual DoD member travel card accounts have been unacceptable and the Department's contractor has been forced to write-off a significant amount of bad debt. Delinquency in paying valid travel charge card debts is considered an abuse of the travel card privilege and subject to appropriate administrative action.

On April 11, 2001, the Defense Finance and Accounting Service (DFAS), on behalf of the Department, signed a task order modification with the current contractor. The task order is intended to encourage DoD members to pay their travel charge card bills in a more timely manner and reduce the financial risk of the contractor. Attached are the new policies agreed to in the task order modification. These revisions, as appropriate, will be included in the DoD Financial Management Regulation. Each DoD Component is expected to work with the DFAS and to take such other appropriate actions as necessary to implement the changes as addressed in the attachment.

If you have any questions concerning this matter please contact Mr. Ron Massengill of the Finance Policy Directorate. He may be reached by email: massengr@osd.pentagon.mil or by telephone at (703) 602-0125.

Dov S. Zakheim

Attachment

